



Monterey Bay Air Resources District  
**BOARD OF DIRECTORS MEETING AGENDA**

**ZACH FRIEND, CHAIR**

**WEDNESDAY, OCTOBER 18, 2023 - 1:30 P.M.**

**24580 Silver Cloud Court, 3<sup>rd</sup> Floor, Monterey, CA 93940**

**ZOOM MEETING OPTION FOR PUBLIC PARTICIPATION**

Link to meeting: <https://us02web.zoom.us/j/88583802809>

Webinar ID: 885 8380 2809

By Phone (audio only; Webinar ID required): 1-669-900-6833

Members of the public that wish to participate in the meeting may do so by joining the Zoom Webinar ID, attending in-person at 24580 Silver Cloud Ct. Monterey, or attending in-person at remote teleconference locations when listed above. Should you have any questions, please contact Sirie Thongchua, Executive Assistant, at (831) 718-8028 or by email at [sirie@mbard.org](mailto:sirie@mbard.org).

**To Provide Public Comment via Zoom teleconference/video conference:** During the live meeting verbal public comments may be made by members of the public joining the meeting via Zoom. Use the “raise hand” feature (for those joining by phone, press \*9 to “raise hand”) during the public comment period for the agenda item you wish to address. Members of the public participating via Zoom will be muted during the meeting and may be unmuted to speak during public comment after requesting and receiving recognition by the Chair. Please clearly state your full name for the record at the start of your public comment.

**To Submit Public Comment Before the Meeting:** Persons who wish to address the Board for public comment of an item not on the agenda are encouraged to submit comments in writing to Sirie Thongchua, Executive Assistant, at [sirie@mbard.org](mailto:sirie@mbard.org) by 5:00 p.m. on Monday, October 16, 2023. Comments received will be distributed to the Board prior to the meeting.

## AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT - *Any person may address the Committee during the Public Comment Period. The presentation should not exceed three minutes, should be directed to an item not on today's agenda, and should be within the jurisdiction of the Board. Board Members will not take action or respond to any public comments presented, but may choose to follow up at a time, either individually or on a subsequent agenda.*
5. REPORTS BY COMMITTEE CHAIRS ON COMMITTEE MEETINGS
  - a. Budget, Personnel, and Nominating Committee
  - b. Advisory Committee
6. COMMENTS AND REFERRALS FROM CHAIR AND BOARD MEMBERS
7. REPORT FROM AIR POLLUTION CONTROL OFFICER

### CONSENT AGENDA

*The Consent Agenda consists of items considered routine and/or noncontroversial. One motion will cover all items on the Consent Agenda and authorize the recommended actions. Board Members, staff, or members of the audience may request an item or items be pulled for further discussion at which time the Board may determine to consider that item separately from the Consent Agenda.*

8. [Accept and File Summary of Actions for the August 16, 2023, Board of Directors Meeting](#)  
*Reference: Sirie Thongchua, Executive Assistant*  
*Recommended Action: Approve summary of actions.*
9. [Receive and File Preliminary Budget to Actual Report for the Twelve Months Ended June 30, 2023](#)  
*Reference: Rosa Rosales, Administrative Services Manager*  
*Recommended Action: Receive and file the report.*

10. [Receive and File Budget to Actual Report for the One Month Ended July 31, 2023](#)  
*Reference: Rosa Rosales, Administrative Services Manager*  
*Recommended Action: Receive and file the report.*
  
11. [Receive and File Budget to Actual Report for the Two Months Ended August 31, 2023](#)  
*Reference: Rosa Rosales, Administrative Services Manager*  
*Recommended Action: Receive and file the report.*
  
12. [Accept and File Report of Summary of Mutual Settlement Program Actions for August 2023 and September 2023](#)  
*Reference: Amy Clymo, Engineering and Compliance Manager*  
*Recommended Action: Accept and file the report.*
  
13. [Approve Change to MBARD Administrative Policies and Procedure Regarding Approval for Out-of-State Travel](#)  
*Reference: Richard Stedman, Air Pollution Control Officer*  
*Recommended Action: Approve the change.*
  
14. [Accept and File Grant Agreement G23-OGG-07](#)  
*Reference: Amy Clymo, Engineering and Compliance Manager*  
*Recommended Action: Accept and file the grant.*
  
15. [a. Award a contract to Limelight Audio Visual, the only responsible and responsive bidder for MBARD's new state-of-the-art audio-visual system for the Board Room, with a base bid amount of \\$186,000;](#)  
  
[b. Authorize a contingency not to exceed 10% of the contract amount to provide funding for approved contract change orders;](#)  
  
[c. Authorize the Air Pollution Control Officer to execute a professional services agreement for the base bid contract and approve change orders to the contract that do not exceed 10% of the original contract amount and do not significantly change the scope of work;](#)  
  
[d. Authorize the Air Pollution Control Officer to enter into a Cost Sharing Agreement with the Association of Monterey Bay Area Governments \(AMBAG\);](#)  
  
[e. Adopt a Resolution Approving FY 2023-24 budget adjustment in the amount of \\$204,600 to increase fixed asset expenditures and execution of agreements with Limelight Audio Visual and AMBAG](#)  
*Reference: Richard Stedman, Air Pollution Control Officer*  
*Recommended Action: Approve the budget adjustments and contract executions, including any recommendations made by the Budget, Personnel and Nominating Committee, and adopt the resolution.*

16. [Adopt a Resolution Approving Destruction of Legacy Databases in Accordance with the Records Retention Schedule and Records Destruction Policies D.9 and D.10 in the Administrative Policies and Procedures Manual.](#)

*Reference: Amy Clymo, Engineering and Compliance Manager*

*Recommended Action: Adopt the resolution.*

## REGULAR AGENDA

17. [Receive a Report on Evaluation of a Best Available Retrofit Control Technology \(BARCT\) Rule for Lime Kiln Sources Subject to the BARCT Schedule and Adopt a Resolution Which Requires No Further Action to Implement a BARCT Rule](#)

*Reference: Mary Giraud, Engineering Supervisor*

*Recommended Action: Receive the presentation and adopt the resolution.*

18. [Receive an Update on the Air Toxics Program](#)

*Reference: Amy Clymo, Engineering and Compliance Manager*

*Recommended Action: Receive the update.*

19. [Receive a Presentation and Approve the 2023-24 Landscape Equipment Exchange Program \(LEEP\).](#)

*Reference: Richard Stedman, Air Pollution Control Officer*

*Recommended Action: Receive the presentation and approve the program.*

20. [Adopt a Resolution Allocating \\$1,300,000 to the FY 2023-24 AB2766 Motor Vehicle Emissions Reduction Grant Program and Authorizing the Air Pollution Control Officer to Grant up to \\$1,300,000 to the List of FY 2023-24 AB2766 Staff Recommended Grant Awards.](#)

*Reference: Richard Stedman, Air Pollution Control Officer*

*Recommended Action: Adopt the resolution.*

21. Adjournment

This meeting is open to the public. The Monterey Bay Air Resources District does not discriminate against individuals with disabilities. To request an accommodation or alternative format under the Americans with Disabilities Act for meetings, events, or printed materials, please call (831) 647-9411 or email [sirie@mbard.org](mailto:sirie@mbard.org).