



Monterey Bay Air Resources District BOARD OF DIRECTORS MEETING

WEDNESDAY, DECEMBER 19, 2018 – 1:30 P.M.

24580 SILVER CLOUD COURT, BOARDROOM, 3RD FLOOR, MONTEREY, CA

Summary of Actions

1. Call to Order – The meeting was called to order by Chair Muenzer at 1:34 p.m.

2. Pledge of Allegiance

3. Roll Call

Present

Jerry Muenzer, Chair
Ryan Coonerty, Vice Chair
Zach Friend
Fred Ledesma
Lowell Hurst

Felipe Hernandez
Steve McShane
Jane Parker
John Phillips
Simon Salinas

Absent

None

4. PRESENTATIONS

a. RECOGNITION OF OUTGOING MEMBERS OF THE BOARD OF DIRECTORS

- Simon Salinas
- Jerry Muenzer
- Steve Dallas

b. RECOGNITION OF MIKE SHEEHAN UPON HIS RETIREMENT FROM THE DISTRICT

c. RECOGNITION OF DISTRICT STAFF LONGEVITY MILESTONES

- Sandy Hartunian 30 years
- JoAnne Marcuzzo..... 25 years
- Alan Romero 10 years
- Trevor Benites 5 years
- Carol Fontanilla..... 5 years

5. Public Comment Period – **None.**

6. Reports by Committee Chairs on Committee Meetings

- a. Budget, Personnel, and Nominating Committee
- b. Advisory Committee

7. Comments and Referrals from Chair and Board Members

- a. **Director McShane announced the Salinas Valley Sustainability Fair and Electric Vehicle Drive event in Salinas on January 19.**
- b. **Director Hurst expressed appreciation to MBARD staff for their work.**

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- c. **Director Muenzer expressed appreciation to the Board and staff for his experiences during the eight years he served on the Board.**
 - d. **Director Salinas also thanked the Board and staff for their support during his 14 years on the Board.**
8. Report from Air Pollution Control Officer
Richard Stedman, APCO, reported on the following:
- District Business**
- **Engineering**
 - District continues to sporadically receive odor complaints from Marina residents. MRWMD has assisted with this by sending their staff to surveil the areas where odors were experienced. Complaints are shared with MRWMD, Monterey One Water, compost operator, bio-digester operator, and Monterey County Environmental Health.
 - District is moving forward with the in-house recruitment of two Inspector III positions.
 - **Planning and Air Monitoring**
 - Ft. Ord prescribed burn window is now closed. The Army did not conduct a burn in 2018 because the required combination of weather conditions, fuel moisture, and fire management resources did not come together. The Fort Ord prescribed burn program will resume July 1, 2019.
 - The District-wide Wood Stove Change-out program launched on September 24. All \$374,000 of funds available for the program are now obligated and a waiting list is growing.
 - Due to smoke impacting the Monterey Bay area from the Camp wildfire, a Spare the Air alert was issued on November 9 and was extended into Thanksgiving week.
 - **Outreach**
 - January 19th Sustainability Fair at Salinas City Hall from 10-3. Guest speakers, entertainment, food and EV test rides.
 - **Boardroom Artwork**
 - All of the new photos decorating the Boardroom walls were taken by district employees.

CONSENT AGENDA

Upon motion by Director Parker and seconded by Director McShane the Board unanimously moved to approve the items on the Consent Agenda unless otherwise noted.

9. **Accepted and Filed** Summary of Actions for the November 14, 2018 Board of Directors Meeting
10. **Received and Filed** Budget to Actual Report for the Five Months Ended November 30, 2018
11. **Received and Filed** Report of Fiscal Year 2018-19 Budget Adjustments Approved by the Air Pollution Control Officer in November 2018
12. **RESOLUTION NO. 18-032: Adopted** a Resolution Approving Fiscal Year 2018-19 Budget Revisions for the Transfer of \$110,000 from the General Fund to the New Clean Air Fund and Approving the Clean Air Fund's Current Year Expenditure Budget of \$100,000
13. **RESOLUTION NO. 18-033: Adopted** a Resolution Authorizing the Administrative Services Manager to Declare Certain Items Located at the District Office as Surplus and Authorizing the Donation of the Surplus Items to San Luis Obispo Air Pollution Control District

14. **Accepted and Filed** Report of Summary of Mutual Settlement Program Actions for the Month of November 2018
15. **Approved** Director Steve McShane's Appointment of Jefferson Davis to the District's Advisory Committee
16. **Approved** an Extension Request by the City of Watsonville for the AB2766 Grant 17-06 Green Valley Adaptive Traffic Control System Project to March 31, 2020
17. **Approved** a One-Year Extension Request by the City of Monterey for the AB2766 EV Voucher Agreement 18-15 to February 5, 2020
18. **RESOLUTION NO. 18-034: Adopted** a Resolution Authorizing the Air Pollution Control Officer to Apply for Funding, Accept Funding and Administer the Carl Moyer Program Year 21
19. **RESOLUTION NO. 18-035: Adopted** a Resolution to Approve Changing the June 19, 2019 Meeting Date to June 24, 2019 and Approve the 2019 Board of Directors Meeting Schedule
20. **Approved** Out-of-State Travel Request for Air Pollution Control Officer to Attend 2019 National Association of Clean Air Agencies' Board of Directors and Committee Chairs Winter Meeting in Washington, DC
21. **Authorized** the Air Pollution Control Officer (APCO) to Execute a Memorandum of Understanding (MOU) between the District and the University of California Santa Cruz to Establish and Implement a new Chemistry Department Course Entitled, "Atmospheric Chemistry and Air Pollution" (CHEM 123)

The item below was pulled for discussion by Director Muenzer and placed on the Regular Agenda as Item No. 22.

- ~~22. Adopt a Resolution Approving the Addition of a Board of Directors' Stipends and Reimbursements for Expenses Policy to the District's Administrative Policies and Procedures Manual and Approving Revisions to Existing Policies C.1., Classification of Employees and C.2.a., Compensation Effective January 1, 2019~~

The item below was pulled for discussion by Director Parker and placed on the Regular Agenda as Item No. 23.

- ~~23. Approval of Revisions to the District's Organization Chart and to the Air Quality Compliance Inspector III Job Description~~

REGULAR AGENDA

22. **RESOLUTION NO. 18-036: Adopted** a Resolution Approving the Addition of a Board of Directors' Stipends and Reimbursements for Expenses Policy to the District's Administrative Policies and Procedures Manual and Approving Revisions to Existing Policies C.1., Classification of Employees and C.2.a., Compensation Effective January 1, 2019
Upon motion by Director Parker and seconded by Director McShane the Board unanimously moved to adopt the resolution.

23. **Approved** Revisions to the District's Organization Chart and to the Air Quality Compliance Inspector III Job Description
Upon motion by Director Parker and seconded by Director McShane the Board unanimously moved to approve the revisions.
24. **Received and Accepted** Draft Financial Statements and Independent Audit Report for the Year Ended June 30, 2018 Prepared by Badawi & Associates
Upon motion by Director Coonerty and seconded by Director McShane the Board unanimously moved to receive and accept the report.
25. Adjournment – **The meeting was adjourned**

Ann O'Rourke
Executive Assistant